

**REDCLIFFE BRIDGE CLUB INC**  
**MINUTES FOR THE MANAGEMENT COMMITTEE MEETING**  
**Held on Thursday 9 February 2023 after bridge at 1.15pm**  
**At the Clubhouse, 2a Irene Street, Redcliffe**

1. **Management Committee:** Fay Jeppesen, Sue Lind, Wayne Parker, Linda Almond, Annette Hyland, Carol Bailey, Elly Oudendijk, Melva Leal, and Tracey Langton

**Apologies:** Carol Bailey

2. **Minutes of the Management Committee Meeting held 12 January 2023**

The minutes were tabled, it was moved by Annette Hyland and seconded by Melva Leal that the minutes be confirmed as a true and correct record. **CARRIED**

3. **Business arising from the Minutes of Thursday 12 January and Progress of Actions:**

- a. The plumber will complete his repairs soon and issue an invoice to the Club
- b. Rule changes to incorporation, awaiting more info from QBA and Office of Fair Trading

4. **Inward Correspondence and Business Arising**

1. 19/01 – Rockhampton BC congress flyer
2. 22/01 – Kim Ellaway QBA, updated Director's list – sent to Tournament Organiser
3. 22/01 – Kim Ellaway QBA, latest QBA Bulletin now available – sent link to members
4. 24/01 – Kim Ellaway QBA, how do we handle DNS with our Defibrillator?
5. 28/01 – Kim Ellaway QBA, update on matters before the QBA
6. 28/01 – Kim Ellaway QBA, discussion paper on DNR and defibrillator, sent to Committee
7. 31/01 – Quota Club, invitation to International Women's Day breakfast on 10 Mar 2023
8. 31/01 – Noreen Weyling Caboolture BC, enquiry about supplying name badges
9. 01/02 – Julian Foster MyABF, new Club administration features
10. 01/02 – Redcliffe Guide, our beginner lessons were featured on page 44 (February)
11. 03/02 – Kim Ellaway QBA, QBA Congress Calendar Application for 2024
12. 04/02 – Lesley Brown, Eclectics query for Masterpointer – how is it calculated?
13. 05/02 – Andrew Slater, changes to personal details for our membership records
14. 06/02 – Sunshine Coast BC, Congress flyer for noticeboard

**Outward Correspondence:**

1. 12/01 – Errol Miller, Committee position regarding his complaint
2. 28/01 – Steve Murray Director 3Way Challenge, sent list of Redcliffe players
3. 31/01 – Caboolture BC, response to enquiry about name badges
4. 31/01 – Manager QBA, response by President about DNS and defibrillator (Club B)
5. 02/02 – RBC members, notice to players representing the Club in the 3Way Challenge
6. 07/02 – Lesley Brown, confirming receipt of email and that I would get back to her ASAP
7. 08/02 – Moreton Bribie BC, thank you for hosting the 3Way competition

### **Business arising from the Correspondence:**

- a. Response to DNS and Defibrillator, the defibrillator will not be used without advice from 000, or a medical professional. There is a legal minefield here when a player does not want to be resuscitated and the Club will exercise its responsibility with a duty of care to do the best that we can at that time respecting members privacy. The Committee should consider inserting this position into our OH&S policy document
- b. QBA Bulletin, Fay has raised the issue of our fundraising activities to be inserted into the bulletin as we are the smallest Club in the Brisbane Zone
- c. QBA Congress Calendar application, after some discussion Annette Hyland moved that the Redcliffe Open Matchpoint Pairs congress be conducted on the 11<sup>th</sup> of August 2024 and that the Restricted Under 300 and Novice Under 100 Teams be held on the 24<sup>th</sup> of November 2024, seconded by Melva Leal **CARRIED**

Moved by Wayne Parker and seconded by Melva Leal that the inward correspondence be received, and the outward correspondence be endorsed. **CARRIED**

### **5. Treasurer's Report**

The Club made a surplus of \$4,454.51 for the month of January. We have \$9,889.40 in the Everyday Account and \$5,178.78 in the Business Investment Account, expenses for January totalled \$5,922.33. Membership fees are coming in however some members are not indicating their names when they make a direct deposit and some members have paid twice through our Square machine.

Linda said that we should investigate installing more solar panels so that our electricity charges can be reduced, grant funding is available for this purpose and Linda has offered to investigate grants, the costs and local companies that could provide this service.

Wayne has confirmed that he has verified the existence and approximate amount of the accounts listed in the Treasurer's report, including our term deposits.

Linda Almond moved that the Treasurer's report be accepted and that all payments be ratified, seconded by Sue Lind. **CARRIED**

### **6. Membership and Masterpoint Report (Annette)**

New Membership Applications ... Cathy and John Moran, Karen Gosney (NSBC). Ashley Fitzgibbon and Leonie Watkins. Annette Hyland moved that we accept these applications, seconded by Sue Lind. **CARRIED**

The issue of Covid requirements for new members was discussed at length, it has been a condition of entry that Covid vaccination was required to join the Club. The new wave of Covid in early 2023 did not eventuate and the QBA has previously advised that it is up to each Club to make their own choice if vaccination is required. Annette Hyland moved that the requirement for members to be vaccinated against Covid be relaxed and that this situation be reviewed if there is another wave, seconded Linda Almond. **CARRIED**

ABF Masterpoint Centre is sending out an online survey to members and to Club's about ... "What impact is online bridge having on Clubs?" Stepbridge is now the largest Club in Australia. More discussion will be held at the GC Congress and further information will be sent to Clubs.

Midge Spice, Annette Hyland and Fay Jeppesen attended a Zoom conference on masterpointing, PowerPoint notes will be forwarded to the masterpointer for future information. An issue with red points and Compscore3 for our Championship Teams was raised and Wayne, Midge, and Annette met in the clubroom and was able to resolve the problem – points will be allocated at the end of February.

## 7. Tournament Organiser Report (Annette)

The 3Way Challenge has been played at Bribie and congratulations to Caboolture BC on winning the trophy.

The GNOT Club heats will be conducted on Thursday mornings the 2<sup>nd</sup>, 9<sup>th</sup> and 16<sup>th</sup> of March, entry to the competition is on the Events tab of our website. There will be no side section. Alan Gibson will be the director on the day.

## 8. Building and Maintenance

Fire alarms and extinguishers have been checked by the Moreton Bay Regional Council.

## 9. O H & S Report (Carol)

Wayne to remove broken chair from the clubroom.

## 10. Education Report (Sue)

Beginners' classes have commenced with 18 pupils in attendance.

Andy Hung has not confirmed his seminars in April at this stage.

Fay suggested that we hold a Wednesday session during May to educate intermediate players with new ideas in their bidding structure. We could ask several tutors to conduct a half-hour topic on the day. Members should also look on U-tube as there is plenty of material available online to help players if they want to learn.

## 11. Member Welfare Report (Elly)

Nothing to report this month.

## 12. General Business

- a. **Trivia Night** – ESA Redcliffe Branch fundraising in clubroom on Saturday 19Mar23.
- b. **Covid** – Wayne to remove signage on front door and update Club website .
- c. **Presidents Day** – 17/04/2023, what charity do we want to support? Ask members to donate prizes or re-gift unwanted goods for the multi-draw raffle.
- d. **AGM** – Fay mentioned that we should start encouraging members to take an active role in the Club and consider serving on the Committee later in the year as she will be standing down in June.

For the next meeting, Wayne was asked to setup a timeline of requirements for the AGM, the Committee should also consider nominations for Life Membership, notice of motions and amendments to the Club By-Laws or Club Rules.

## 13. Close and date of next meeting.

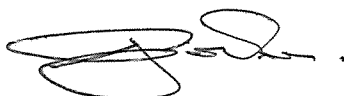
Meeting closed at 3.00pm, next meeting to held on Thursday 9/03/2023.

Confirmed as true and correct by:



Fay Jeppesen (President)

Date: 9 MARCH 2023



Wayne Parker (Secretary)

Date: 9 / 03 / 2023

Redcliffe Bridge Club Inc. - TREASURER'S REPORT - January 2023  
 Tabled at Management Committee Meeting of 9th February 2023

**1. Cash Holdings**

\$ 9,889.40	Cash at Bank Account	
\$ 5,178.78	Business Saver Account	Interest on
\$ 270,000.00	Term Deposit no. 125784107 - 12 mths at 0.85% maturing 19/4/2023	Maturity
<u>\$ 130,000.00</u>	Term Deposit no. 34921275 - 12 mths at 1.00% maturing 13/4/2023	\$ 2,295
\$ 415,068.18	<b>Total Cash Holdings</b>	\$ 1,300
		\$ 3,595

**2. Expenses**

\$ 5,922.33 List of expenses attached.

**3. Liabilities**

\$ 660.85 Coles Customer Account card.

**4. Profit & Loss**

A detailed Profit & Loss comparison to the previous year is attached.

P & L Summary	Jan-23	Last Year	Year to Date from 1 April	YTD Variance	% Change
Table Fees	\$ 4,818.00	\$ 4,783.00	\$ 49,576.60	\$ 5,289.60	11.90%
Total Receipts	\$ 10,376.84	\$ 9,370.17	\$ 63,334.86	\$ 1,076.26	1.70%
Expenditure	\$ 5,922.33	\$ 6,337.97	\$ 59,512.37	\$ 4,639.23	8.50%
<b>Net Income</b>	<b>\$ 4,454.51</b>	<b>\$ 3,032.20</b>	<b>\$ 3,822.49</b>	<b>-\$ 3,562.97</b>	<b>-48.20%</b>

**Monthly Notes:**

- The Club made a Profit of \$4,454.51 for the month of January 2023
- Table Fees were \$4,818.00 for the month, up by \$35.00 for the same period last year
- Membership fees collected to date are:  
 Home Members: \$4,375.60  
 Away Members: \$220.00  
 Joining Fees: \$70.00
- Two (2) members (same bank account ) have paid directly into the bank account with no reference, the amount has been recorded in the bank balance. Once we are notified of their names we will update our files
- Three (3) Away members have paid full Home fees in error, this money will be credited bank into their bank accounts this month (February 2023)

**Balance Sheet:**

Attached is the report for the 31st January 2023 showing that our total Equity has increased by 0.30% compared to the last financial year.

I move that the Treasurer's report as tabled be accepted and the accounts paid be ratified.



Linda Almond  
 Treasurer